



TENANT MOVE IN CHECKLIST

Instructions: Tenant(s) complete(s) the move-in section of this form and return it to Rize Homesource within 72 hours. All items on this form are presumed to be in good condition unless noted otherwise. Test all locks, window latches, smoke detectors, and equipment. It must be approved by a Rize Homesource agent. The tenant(s) will receive a copy.

This form is not a repair request. Submit all requests for repair separately in accordance with your lease.

You and Rize Homesource may also use this form upon Move Out. Keep a copy for your records. Note any defects in the items listed below.

Property Address _____

Resident Signature _____

Checklist Turn In Date _____

Resident Signature _____

Rize Owner/Agent Signature _____

Resident Signature _____

Resident Signature _____

ITEM

CONDITION ON ARRIVAL

ITEM	CONDITION ON ARRIVAL
LIVING ROOM	
Floor & Floor Covering	
Walls & Ceiling	
Door(s)	
Door Lock(s) & Hardware	
Lighting Fixture(s)	
Window(s) & Screen(s)	
Window Covering(s)	
Smoke Alarm	
Carbon Monoxide Alarm	
Fireplace	
KITCHEN	
Floor & Floor Coverings	
Walls & Ceiling	
Door(s)	
Door Lock(s) and Hardware	
Window(s) & Screen(s)	
Window Covering(s)	
Light Fixture(s)	
Cabinets/Inside Drawers	
Counters	
Stove/Burners, Controls	

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ITEM	CONDITION ON ARRIVAL
Oven/Range Hood Inside, Outside, Fan	
Refrigerator	
Dishwasher	
Sink(s) & Plumbing	
Garbage Disposal	
Fire Extinguisher	
DINING ROOM	
Floor & Floor Covering(s)	
Walls & Ceiling	
Light Fixture(s)	
Window(s) & Screen(s)	
Window Covering(s)	
Other	
BATHROOM #1	
Floors & Floor Covering(s)	
Walls & Ceilings	
Counters & Surfaces	
Window(s) & Screen(s)	
Window Covering(s)	
Sink & Plumbing	
Bathtub/Shower	
Toilet	
Light Fixture(s)	
Door(s)	
Door Lock(s) & Hardware(s)	
Inside Drawers	
BATHROOM #2	
Floor & Floor Covering(s)	
Walls & Ceiling	
Counters & Surfaces	
Window(s) & Screen(s)	
Window Covering(s)	
Sink & Plumbing	
Bathtub/Shower	
Toilet	
Light Fixture(s)	
Door(s)	

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ITEM	CONDITION ON ARRIVAL
Door Lock(s) & Hardware(s)	
Inside Drawers	
BATHROOM #3	
Floors & Floor Covering(s)	
Walls & Ceilings	
Counters & Surfaces	
Window(s) & Screen(s)	
Window Covering(s)	
Sink & Plumbing	
Bathtub/Shower	
Toilet	
Light Fixture(s)	
Door(s)	
Door Lock(s) & Hardware(s)	
Inside Drawers	
BEDROOM #1	
Floor & Floor Covering(s)	
Walls & Ceiling	
Window(s) & Screen(s)	
Window Covering(s)	
Closet(s), including Doors & Tracks	
Lighting Fixture(s)	
Smoke Alarm	
Carbon Monoxide Alarm	
Door(s)	
Door Lock(s) & Hardware	
BEDROOM #2	
Floor & Floor Covering(s)	
Walls & Ceiling	
Window(s) & Screen(s)	
Window Covering(s)	
Closet, including Doors & Tracks	
Lighting Fixtures	
Smoke Alarm	
Carbon Monoxide Alarm	
Door(s)	

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ITEM	CONDITION ON ARRIVAL
Door Lock(s) & Hardware	
BEDROOM #3	
Floor & Floor Covering(s)	
Walls & Ceiling	
Window(s) & Screen(s)	
Window Covering(s)	
Closet, including Doors & Tracks	
Lighting Fixtures	
Smoke Alarm	
Carbon Monoxide Alarm	
Door(s)	
Door Lock(s) & Hardware	
BEDROOM #4	
Floor & Floor Covering(s)	
Walls & Ceiling	
Window(s) & Screen(s)	
Window Covering(s)	
Closet, including Doors & Tracks	
Lighting Fixtures	
Smoke Alarm	
Carbon Monoxide Alarm	
Door(s)	
Door Lock(s) & Hardware	
BEDROOM #5	
Floor & Floor Covering(s)	
Walls & Ceiling	
Window(s) & Screen(s)	
Window Covering(s)	
Closet, including Doors & Tracks	
Lighting Fixtures	
Smoke Alarm	
Carbon Monoxide Alarm	
Door Lock(s) & Hardware	
BEDROOM #6	
Floor & Floor Covering(s)	
Walls & Ceiling	
Window(s) & Screen(s)	
Window Covering(s)	

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ITEM	CONDITION ON ARRIVAL				
Closet, including Doors & Tracks					
Lighting Fixtures					
Smoke Alarm					
Carbon Monoxide Alarm					
Door(s)					
Door Lock(s) & Hardware					
HALL					
Smoke Alarm					
Carbon Monoxide Alarm					
OTHER					
Heating System					
Air Conditioning					
Stair(s)					
Hallway(s)					
Lawn(s) & Garden(s)					
Patio, Terrace, Deck, etc					
Parking Area(s)					
Front/Back Porch					
Other					
Other					
Other					
# of Keys Received:	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 25%;">Door</td> <td style="width: 25%;">Laundry</td> <td style="width: 25%;">Mailbox</td> <td style="width: 25%;"></td> </tr> </table>	Door	Laundry	Mailbox	
Door	Laundry	Mailbox			
<p>Tenants agree to test all detectors at least once a month and to report any problems to Landlord/Manager.</p>					
<p>Comments:</p>					