Thank you for applying with Rize Property Management! Your application has been received.
Please be aware of some important information about our application process:

Your application will not be fully processed until you have provided:

- ☐ **Applications for every adult who plans to live in the home:** Anyone 18 or over must submit a separate application & pay the $50 application fee.
- ☐ **Photo or copy of a valid (Not expired) government Issued ID**
- ☐ **Proof of income:**
  - **2 months** of your most recent pay stubs (**4** paystubs if paid bi-weekly, **8** paystubs if paid weekly)
  - 3 months of full bank statements – ***Self Employed or Retired only.***
  - Offer letter- Must be on official letterhead and cannot be a screenshot or email. – ***If job was started recently and 2 month's of paystubs not available for this reason only.***
  - Social security, disability, and/or housing assistance documents- ***If applicable***
- ☐ **Picture of all animals that will be living with you**
- ☐ **Animal Information Form filled out for all animals:** Please fill out the form here: https://rizepropertymanagement.com/animal-information-form/
  *Assistance animal documentation will be required for all ESA and/or service animals

Providing these items will allow us to complete your application in a timely manner & avoid delays. Normally it can take 2-3 business days to complete an application once everything has been received

Please also be advised…

- **You may not be the only applicant who applies for this home!** The first approved application will be offered the home first. We then give 24 hours for the approved applicant(s) to put a deposit down to hold the home. If that is not done, we will offer the home to the next approved applicant. If someone else is approved before you, you will have the opportunity to move your application to another available home at no extra cost!

- **Maximum income restrictions may apply!** Some of our properties have income restrictions due to the owner's investment fund to provide affordable housing. This is always stated on the ad where you applied on our website and can be referenced at www.rizepropertymanagement.com.
  - If your income is verified over the maximum income limit, your application may be moved to another home that does not have a restriction or is within the range you qualify for.

- **Maximum hold time for move-in may apply!** Most homes on our website are move-in ready & can only be held for up to 7 calendar days from the approval date of your application.

- **Application fees are non-refundable!** Please reference the ad of the home you applied for on our website to view the fees & deposits that will be required to move in. Once your application has been submitted, the application fee is non-refundable due to the cost to run your credit & background through Experian. An additional deposit or co-signer may be required based on the results of your application.

If you still need to submit any application documents, or if you have any questions about your application, please contact us directly at 801-210-7002, or at service@rizepm.com